CEQA Transmittal Memorandum

Attach one transmittal memorandum to the front of the original CEQA document. Clip copies in back.

1) If notice requires F&W receipt, you must provide a minimum of 3 copies of the document.

2) If notice does not require F&W receipt, you must provide a minimum of 2 copies of the document.

TYPE OR PRINT CLEARLY

LEAD AGENCY	
PROJECT TITLE	
PROJECT APPLICANT	
PHONE NUMBER ()	
PROJECT APPLICANT ADDRESS	
CITY STATE	ZIP CODE
WORK ORDER # ☐ 30-Day Posting ☐ 35-Day Posting ☐ 45-	-Day Posting Other
CONTACT PERSON PHONE NUMBER (_)
CHECK DOCUMENT BEING FILED:	
☐ Notice of Availability	No Fee
□ Notice of Intent	No Fee
□ Notice of Preparation	No Fee
☐ Notice of Public Hearing	No Fee
☐ Other	No Fee
☐ Environmental Impact Report (EIR)	Number#No Fee
 ☐ Mitigated Negative Declaration or Negative Declaration ☐ Previously paid F&W (must attach F&W receipt) F&W Receipt N ☐ DFG No Effect Determination (F&W letter must be attached) ☐ County Administrative Fee 	Number#No Fee
□ Notice of Exemption □ County Administrative Fee	No Fee
*Additional copies to be returned to: *Method of return: Hold for pick-up/Call # PAYMENT METHOD: ALL APPLICABLE FEES MUST BE PAID AT THE TIME	
☐ JV - Trans Code Dept Fund Expense Key_☐ Money Order☐ Check	