



Gavin Newsom
Governor

STATE OF CALIFORNIA
Governor's Office of Planning and Research
State Clearinghouse and Planning Unit



Kate Gordon
Director

Memorandum

Date: March 6, 2019
To: All Reviewing Agencies
From: Scott Morgan, Director
Re: SCH #2019039025
Department of Motor Vehicles Delano Field Office Replacement Project

The Lead Agency has corrected the link for the above-mentioned project. Please see the attached materials for more specific information. All other project information remains the same.

cc: Patricia Kelly
Department of Motor Vehicles
707 3rd Street, 4th Floor
West Sacramento, CA 95605



DEPARTMENT OF MOTOR VEHICLES
DEPARTMENT OF GENERAL SERVICES
REAL ESTATE SERVICES DIVISION



NOTICE OF INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION

Department of Motor Vehicles Delano Field Office Replacement Project

Overview: As lead agency, the Department of Motor Vehicles (DMV), with assistance from the California Department of General Services – Real Estate Services Division (DGS), has prepared an Initial Study/Mitigated Negative Declaration (IS/MND) for the proposed DMV Delano Field Office Replacement Project (proposed project). The IS/MND has been prepared to provide the public, responsible agencies, and trustee agencies with information about the potential environmental effects of construction and operation of DMV's proposed project.

The existing DMV Delano field office is not sized appropriately to accommodate the existing staffing and service demand levels needed at this location. For this reason, DMV is proposing to construct a larger facility to accommodate DMV staff and improve customer services. The existing DMV facility, located at 631 Jefferson Street, is currently leased space. Once the new facility is operational, the current lease will be terminated.

The IS/MND details the proposed project; evaluates the potential environmental impacts associated with the construction and operation of DMV's proposed project; identifies those impacts that could be significant; and presents mitigation measures, which, if adopted by DMV or other responsible agencies, could avoid or minimize these impacts. The IS/MND was released for public review on March 5, 2019.

Project Location: The project site is located east of Dover Parkway between Diaz Avenue and Woollomes Avenue in the southern portion of the City of Delano, California, approximately 0.1 miles west of State Route (SR-) 99.

Project Description: The proposed project consists of construction of a new approximately 11,000-gross-square-foot, single-story DMV field office with attached carport and associated on-site circulation and landscaping improvements on a 3-acre lot. The building would be a maximum of 35 feet high above finish floor elevation as measured above the top of roof at its highest point. The eastern portion of the project site would accommodate a vehicle staging area with a carport and test lanes. The new field office would accommodate the existing daily staff (12) and would serve up to 350 customers on opening day, the same number of customers it is currently serving. The DMV estimates that by 2030, the new facility would serve up to 400 customers per day. The proposed parking lot layout and configuration would accommodate approximately 65 parking spaces (including three Americans with Disabilities [ADA]-compliant spaces) designated for customers and 17 parking spaces (including one ADA-compliant space) designated for staff. Customer parking would be located to the west and south of the proposed building and staff

Notice of Completion & Environmental Document Transmittal

Mail to: State Clearinghouse, P.O. Box 3044, Sacramento, CA 95812-3044 (916) 445-0613
 For Hand Delivery/Street Address: 1400 Tenth Street, Sacramento, CA 95814

SCH# **2019039025**

Project Title: Department of Motor Vehicles Delano Field Office Replacement Project
 Lead Agency: Department of Motor Vehicles with assistance from DGS, RESD Contact Person: Patricia Kelly
 Mailing Address: 707 3rd Street, 4th Floor Phone: 916.376.1609
 City: West Sacramento Zip: 95605 County: Sacramento

Project Location: County: Kern City/Nearest Community: Delano
 Cross Streets: Dover Parkway, between Diaz Avenue and Woollomes Avenue Zip Code: 92103
 Longitude/Latitude (degrees, minutes and seconds): '32 45' 1,5768" N / -117 ° 8' 58.1058" W Total Acres: 2.46
 Assessor's Parcel No.: 521-030-06-00-5 Section: 14 Twp: 25S Range: 25E Base: SBB&M
 Within 2 Miles: State Hwy#: SR-99 Waterways: N/A
 Airports: Delano Municipal Airport Railways: Union Pacific Railroad Schools: Vista Valley School Nueva Vista Language Academy; Sequoia Christian Academy; Cesar Chavez Preschool

Document Type: _____ Governor's Office of Planning & Research
 CEQA: NOP Draft EIR NEPA: NOI Other: Joint Document
 Early Cons Supplement/Subsequent EIR EIS Final Document
 Neg Dec (Prior SCH No.) _____ Draft EIS Other: _____
 Mit Neg Dec Other: _____
MAR 05 2019
STATE CLEARINGHOUSE

Local Action Type: _____
 Community Plan Site Plan Land Division (Subdivision, etc.) Other: DMV State Approval

Development Type:
 Residential: Units _____ Acres _____ Employees _____
 Office: Sq. ft. 11,000 Acres 3 Employees 12 Transportation: Type _____
 Commercial: Sq. ft. _____ Acres _____ Employees _____ Mining: Mineral _____
 Industrial: Sq. ft. _____ Acres _____ Employees _____ Power: Type _____ MW
 Educational: _____ Waste Treatment: Type _____ MGD
 Recreational: _____ Hazardous Waste: Type _____
 Water Facilities: Type _____ MGD Other: _____

Project Issues Discussed In Document:
 Aesthetic/Visual Fiscal Recreation/Parks Vegetation
 Agricultural Land Flood Plain/Flooding Schools/Universities Water Quality
 Air Quality Forest Land/Fire Hazard Septic Systems Water Supply/Groundwater
 Archeological/Historical Geologic/Seismic Sewer Capacity Wetland/Riparian
 Biological Resources Minerals Soil Erosion/Compaction/Grading Growth Inducement
 Coastal Zone Noise Solid Waste Land Use
 Drainage/Absorption Population/Housing Balance Toxic/Hazardous Cumulative Effects
 Economic/Jobs Public Services/Facilities Traffic/Circulation Other: Greenhouse Gas Emissions

The proposed project consists of construction of a new approximately 11,000-gross-square-foot, single-story DMV field office with attached carport and associated on-site circulation and landscaping improvements on a 3-acre lot in Delano, California. The building would be a maximum of 35 feet above finish floor elevation as measured above the top of roof at its highest point. The eastern portion of the project site would accommodate a vehicle staging area with a carport and test lanes. The new field office would accommodate the existing daily staff (12) and would serve up to 350 customers on opening day, the same number of customers it is currently serving. The DMV estimates that by 2030, the new facility would serve up to 400 customers per day. The proposed parking lot layout and configuration would accommodate approximately 65 parking spaces (including three Americans with Disabilities [ADA]-compliant spaces) designated for customers and 17 parking spaces (including one ADA-compliant space) designated for staff. Customer parking would be located to the west and south of the proposed building and staff parking would be located to the north and east of the proposed building. A solar panel parking canopy would be constructed to cover a portion of the customer parking. The project site would also be equipped with two electric vehicle charging stations. The project site would be accessible from two driveways along Dover Parkway; one in the northern portion and one in the southern portion of the site. A 7-foot-high ornamental wrought-iron fence with a painted finish would be installed along the site perimeter with motorized rolling gates at the site driveways on the west front of the property. Infrastructure improvements include installation of utilities (water, sewer, and power), walkways, curbs and gutters, signage, landscaping and irrigation, trash enclosures, site drainage, site lighting, surface parking, and fencing.

State Clearinghouse Contact: (916) 445-0613
 State Review Begun: 3-5 - 2019
 SCH COMPLIANCE 4-3 - 2019

Project Sent to the following State Agencies

<input checked="" type="checkbox"/> Resources	Cal EPA
<input checked="" type="checkbox"/> Boating & Waterways	ARB: Airport & Freight
<input checked="" type="checkbox"/> Central Valley Flood Prot.	ARB: Transportation Projects
Coastal Comm	ARB: Major Industrial/Energy
Colorado Rvr Bd	Resources, Recycl. & Recovery
Conservation	SWRCB: Div. of Drinking Water
<input checked="" type="checkbox"/> CDFW # <u>4</u>	SWRCB: Div. Drinking Wtr # _____
Cal Fire	SWRCB: Div. Financial Assist.
Historic Preservation	<input checked="" type="checkbox"/> SWRCB: Wtr Quality
<input checked="" type="checkbox"/> Parks & Rec	SWRCB: Wtr Rights
Bay Cons & Dev Comm.	<input checked="" type="checkbox"/> Reg. WQCB # <u>5P</u>
<input checked="" type="checkbox"/> DWR	<input checked="" type="checkbox"/> Toxic Sub Ctrl-CTC
	Yth/Adlt Corrections
	Corrections
	Independent Comm
CalSTA	Delta Protection Comm
<input checked="" type="checkbox"/> Aeronautics	Delta Stewardship Council
<input checked="" type="checkbox"/> CHP	Energy Commission
<input checked="" type="checkbox"/> Caltrans# <u>6</u>	<input checked="" type="checkbox"/> NAIC
Trans Planning	<input checked="" type="checkbox"/> Public Utilities Comm
Other	Santa Monica Bay Restoration
Education	State Lands Comm
Food & Agriculture	Tahoe Rgl Plan Agency
HCD	
OES	Conservancy
State/Consumer Svcs	
General Services	

Please note State Clearinghouse Number (SCH#) on all Comments
 SCH#: **2019039025**
 Please forward late comments directly to the Lead Agency

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